

WYOMISSING AREA SCHOOL DISTRICT 2004–2005

Minutes September 27, 2004

The regular meeting of the Board of School Directors convened at 7:33 p.m. in the Community Board Room with Mrs. Barnett, Board President, presiding.

Board Members Present: Mrs. Guay, Mr. Larkin, Mrs. McCready, Mr. Murray, Mrs. Sakmann, Mr. Snyder, Dr. Shuttlesworth, and Mrs. Barnett.

Board Members Absent: Mr. Love

Administrative Staff Present: Dr. Dietz, Mrs. Riedel, Mr. Skrocki, Mr. Hartman, Dr. Kennedy, Mr. Dawson, Mrs. Motze, Mrs. Zerr, Mrs. Simyak, Mr. Babb, and Mrs. Whye.

Attendees: Karyn Feick, Reading Eagle Reporter; Sharon Berman, Jill Mahon, Mary Barbera, Jeff and Jane Weeber, Paul Mintz, and Lori Carabello.

PLEDGE OF ALLEGIANCE

Mrs. Barnett called the meeting to order.

AUDIENCE RECOGNITION

Mr. Paul Mintz addressed the board about the auditorium renovations. A copy of his comments is included as part of these official minutes.

EXECUTIVE SESSIONS

It was noted that the board met in executive session on Monday, September 13, 2004, at 6:00 p.m. and this evening, September 27, 2004, at 5:00 p.m. to discuss personnel matters.

APPROVED MEETING MINUTES

Upon motion by Mrs. McCready, and second by Dr. Shuttlesworth, the minutes of the following business and committee meetings and financial reports were approved as presented and included as part of these official minutes.

Facilities Committee Meeting August 20, 2004

Curriculum Committee Meeting August 23, 2004

Regular Board Meeting August 23, 2004

General Purpose Meeting August 30, 2004

General Purpose Meeting September 7, 2004

- a) Ratification of payment of properly approved vendor invoices for the General Fund, 2001 G.O. Bond, and 2003 G.O. Bond - September 2004
- b) Treasurers Report – August 2004
- c) Activities Account – August 2004
- d) Food Services Statement - August 2004
- e) Athletic Department Statement - August 2004

Yeas: Guay, Larkin, McCready, Murray, Sakmann, Shuttlesworth,

Snyder, and Barnett.
Nays: None. Motion carried.

CORRESPONDENCE

None.

SUPERINTENDENT'S
UPDATES

Mrs. Zerr provided an update on special education services to the Board.

A pictorial update on progress at the Wyomissing Hills Elementary Center was shared. The final Department of Labor & Industry inspection is scheduled for October 19, and the open house is scheduled for October 21, 2004.

Dr. Dietz provided the Board received an update on the most recent Boroughs-District Partnership meeting held September 20, 2004.

The District has been informed that it will receive at least \$15,000 from the Kurr Foundation Grant to be used for the sensory playground at the Wyomissing Hills Elementary Center.

SUPERINTENDENT'S
REPORT

Dr. Dietz submitted his report and recommendations dated September 27, 2004, which are included as part of these official minutes.

APPROVED
SUPERINTENDENT'S
REPORT

Upon motion by Dr. Shuttlesworth, second by Mrs. McCready, the Board of School Directors approved the superintendent's report dated August 23, 2004, which is included as part of these official minutes.

Yeas: Guay, Larkin, McCready, Murray, Sakmann, Shuttlesworth,
Snyder, and Barnett.
Nays: None. Motion carried.

APPROVED
ADJUSTMENT TO
SALARIES

Upon motion by Mrs. Barnett, second by Dr. Shuttlesworth, the Board of School Directors approved an adjustment, retroactive to July 1, 2004, to the salaries of all employees consistent with the Equity Compensation Model as attached to Dr. Dietz's September 23, 2004 memo to the Board of School Directors (with the exception of those administrators whose salaries were approved per item A.1.a. of the September 27, 2004, Superintendent's report). A copy of the Compensation Model is included as part of these official minutes.

Yeas: Guay, Larkin, McCready, Murray, Sakmann, Shuttlesworth,
Snyder, and Barnett.
Nays: None. Motion carried.

FINANCE
COMMITTEE

APPROVED
ATHLETIC
ADMISSION PRICE
FOR SENIOR
CITIZENS

Upon motion by Dr. Shuttlesworth, second by Mr. Snyder, the Board of School Directors approved the establishment of an athletic event admission price of \$2.00 for any non-resident senior citizen (age 65 or older) to attend any home athletic game, effective September 28, 2004.

APPROVED MEMO
OF
UNDERSTANDING

Also approved was a Memorandum of Understanding between the Wyomissing Area School District and the Wyomissing Police Department and the execution of the document by Dr. Mark T. Dietz

Yeas: Guay, Larkin, McCready, Murray, Sakmann, Shuttlesworth,
Snyder, and Barnett.
Nays: None. Motion carried.

PUBLIC COMMENT

Mrs. Barbera thanked the School Board for providing an autistic classroom at the Wyomissing Hills Elementary Center.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:04 p.m.

Stephen B. Skrocki
Board Secretary

SUPERINTENDENT'S REPORT
September 27, 2004

To: Members of the Board of School Directors

- A. The superintendent respectfully submits the following information and recommendations for Board approval:

1. **Personnel**

a. **Approve Administrative Salaries**

Approve salaries for administrators effective October 1, 2004 as per the list included as part of the Board packet.

b. **Ratify Professional Salary Level Increases**

Martha Mains, Elementary Music Teacher to M, 6, at an annual salary of \$46,138, effective August 24, 2004.

Shirley Gashi, Secondary Science Teacher to M+15, 10, at an annual salary of \$56,574, effective August 24, 2004.

c. **Ratify Support Staff Appointment**

Dominic Pezzino, Van Driver, at an hourly rate of \$9.46 per hour, effective September 20, 2004.

Tetiana Sklepkovych, Library Instructional Aide at West Reading Elementary Center, 23 1/2 hours/week at an hourly rate of \$9.25, effective September 27, 2004 for the 2004-05 school year.

Background information: Ms. Sklepkovych is replacing Janet Cellucci, whose resignation with a date to be determined, was accepted by the Board on September 7, 2004. Mrs. Cellucci's resignation date will be effective September 29, 2004.

d. **Approve Contracted Psychological Services**

Approve, Nick Martelli, contracted school psychologist, to provide 88 hours of psychological testing services at a rate of \$64.50/hr. for the 2004-05 school year.

Background information: The Board had previously approved 100 hours at the May 24, 2004 Board meeting for the 2003-04 school year. Twelve of these hours were used for the 2003-04 school year, and the remaining 88 hours will be used for the 2004-05 school year.

d. Approve Transition Fee for Director of Business Affairs

Approve a rate of \$365.38 per day, maximum of ten days, for Arthur McDonnell to perform services, if necessary, in connection with the transition between the school district's current Director of Business Affairs and Mr. McDonnell's first day of employment (December 1, 2004) with the district.

Background information: Arrangements such as this were approved in the past during administrator transition periods. As of this date, no dates are scheduled. Specific needs of the district will dictate using Mr. McDonnell on a daily basis prior to his approved start date.

2. Curriculum

a. Ratify Teachers for PSAT Tutorial Classes for the 2004-05 School Year

Joan Mathews (verbal) effective September 14, 2004.
Loretta Minear (math) effective September 15, 2004.
Peter Minear (math) effective September 15, 2004.
Christine Orzechowski (verbal) effective September 14, 2004.

Each teacher will be paid for 10 hours at the hourly rate of \$28.

Note: Students pay \$60 for the PSAT course. (This is an increase of \$10 from last year.)

a. Approve Final Grant Allocations

Final grant allocations as determined by the Pennsylvania Department of Education are as follows:

- | | | |
|---------------|-----------|------------------------------------------------------------------------------------------------------|
| • Title I | \$163,545 | (This is a decrease of \$2,307 from last year.) |
| • Title II(A) | \$40,285 | (formerly D.D. Eisenhower & Class Size Initiative.
This is a decrease of \$1,085 from last year.) |
| • Title II D | \$3,861 | (This is a decrease of \$42 from last year.) |
| • Title V | \$5,160 | (This is a decrease of \$1,865 from last year.) |

Background information: The original grant submission amounts were approved by the Board on June 28, 2004. Final allocation amounts were received from the Department of Education on September 13, 2004.

a. Ratify Special Education Placements

Ratify an agreement and total annual costs of \$136,596.15 for five students to attend special education classes in the Wilson School District for the 2004-05 school year.

a. Approve Reading Recovery Contract

Approve a contract with the Governor Mifflin School District in the amount of \$3,314.00, plus mileage for the teacher leader, to continue support services for the Reading Recovery program.

Background information: This program previously required our involvement with the Lancaster/Lebanon IU 13 consortium. That consortium has dissolved, and this partnership takes its place.

3. Finance

a. Ratify Transportation Agreements

Ratify a transportation agreement with the Berks County Intermediate unit to transport one secondary student to the Alsace School, round trip, 5 days per week, at a cost of \$39.55 each day effective February 17, 2004 to June 30, 2004.

Ratify a transportation agreement with the Berks County Intermediate Unit to transport one elementary student to the Janus School, round trip, 5 days per week, at a cost of \$68.02 each day, effective August 30, 2004 to June 30, 2005.

a. Ratify Waiver of Tuition

Ratify waiver of tuition for one grade 12 student effective September 6, 2004 in accordance with Board policy.

4. Facilities

a. Ratify Change Orders for Wyomissing Hills Elementary Center

Ratify a change orders GC35 to GC49, PC-4 to PC-5, and EC-7 to EC-9 as listed on the attached Change Order Summary sheet included as part of the Board packet.

Background information: Approval was given by the Board of School Directors to the Superintendent to approve change orders under \$20,000, but ratification is needed by the Board.

b. Ratify Change Order for Jr./Sr. High School Bleacher/Field Observation Facility

Ratify change order in the amount of \$14,627.00 with MCA Construction, Lancaster, PA, to provide and install three new bleacher stairs and landings as required by the Pennsylvania Department of Labor and Industry. The cost includes three new concrete foundation pads, excavation, backfill, stone drainage, stairs, and landings. Payment to be made from GOB proceeds.

Background information: Approval was given by the Board of School Directors to the Superintendent to approve change orders under \$20,000, but ratification is needed by the Board.

5. School Activities & Athletics

a. Ratify Supplemental Resignations

Irene Grove has resigned as Junior High 2nd Assistant Cross Country Coach effective for the 2004-05 school year.

Michael Miller has resigned as Jr. High Art Club Co-Advisor effective for the 2004-05 school year.

a. Approve Change in Supplemental Position

Jennifer Trani, Jr. High Art Club Co-Advisor to Jr. High Art Club Advisor, 9.5 points, at an annual salary of \$736 effective for the 2004-05 school year.

a. Approve Supplemental Appointments

Lindsay Rada, Junior High 2nd Assistant Cross Country Coach, 8.75 points, at an annual salary of \$678 effective for the 2004-05 school year.

Michael Miller, Sr. High Art Club Co-Advisor, 9.75 points, at an annual salary of \$756, effective for the 2004-05 school year.

Laura Henssler, Sr. High Art Club Co-Advisor, 9.75 points, at an annual salary of \$756, effective for the 2004-05 school year.

Bethanne Mitchell, Freshman Class Advisor, 10 points, at an annual salary of \$775, effective for the 2004-05 school year.

Imelda DelVecchio, Junior Classical League (Latin Club) Advisor, 10.5 points, at an annual salary of \$814, effective for the 2004-05 school year.

Carol King, Library Club Advisor, 7 points, at an annual salary of \$543, effective for the 2004-05 school year.

Loretta Minear, Sr. High Math Team Advisor, 23.5 points, at an annual salary of \$1,821, effective for the 2004-05 school year.

Susan Derr, Jr. High Odyssey of the Mind Co-Advisor, 5.5 points, at an annual salary of \$426, effective for the 2004-05 school year.

Susan Derr, Sr. High Odyssey of the Mind Co-Advisor, 5.5 points, at an annual salary of \$426, effective for the 2004-05 school year.

James Comerford, Jr. High Odyssey of the Mind Co-Advisor, 5.5 points at an annual salary of \$426, effective for the 2004-05 school year.

James Comerford, Sr. High Odyssey of the Mind Co-Advisor, 5.5 points at an annual salary of \$426, effective for the 2004-05 school year.

Chris Nugent, Science Olympiad Co-Advisor, 9.5 points, at an annual salary of \$736, effective for the 2004-05 school year.

Melissa Kreps, Wyo. Quiz Bowl Team Co-Advisor, 7.5 points, at an annual salary of \$581, effective for the 2004-05 school year.

Maureen Nolan, Wyo. Quiz Bowl Team Co-Advisor, 7.5 points, at an annual salary of \$581, effective for the 2004-05 school year.

William Dramby, TASAR Team Facilitator at an annual salary of \$700, effective for the 2004-05 school year.

b. Approve Volunteer Supplemental Appointments

Irene Grove will serve as a volunteer Junior High Cross Country Assistant Coach for the 2004-05 school year.

Jill Leone will serve as a volunteer Cheerleading Assistant Coach for the 2004-05 school year.

6. Technology

a. Approve BCIU Agreement

Approve BCIU Information Systems Analyst Support Agreement for 53 days of service beginning September 16, 2004 through November 30, 2004 at a fee of \$18,282.88. This contract contains an option to extend at a per diem rate of \$344.96. A copy of this agreement is included as part of the Board packet.

Background information: The additional costs of this contract will be offset partially by the expenditures not disbursed by the former Director of Technology Services. Other funding is available via contracted service areas from our technology budget.

7. Community Relations

Recommended Action

The Superintendent recommends that the Board of School Directors approve the recommendations in the Superintendent's report as listed above.